

BOARD OF SOCIAL WORK

MINUTES OF MEETING

September 19, 2013

Open Session

The Open Session of the Board of Social Work was called to order on the above date in Room 104, Cannon Building, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended.

Board members in attendance: Board members not in attendance:

Maureen Egan Diane Giarrusso

Mary Montminy-Danna

Mary Ann Shallcross Smith Staff members in attendance

Daniel Wheelan J. Michel Martineau

Sandra Munroe Wunschel Donna Costantino, Chief Health Regulations Steve Morris, Esq.

Others in attendance:

Angela Ankoma

Joana Yeboah

A quorum was established at 9:10 AM and the meeting was started.

The administrator asks all present to introduce themselves for the benefit of the two visitors to this meeting.

The administrator states the only communication received was from ASWB and it was distributed via email to allow board members to click on the link to take the survey. Members indicate they always receive communications directly from ASWB.

Maureen Egan notes that Diane Giarrusso has stated the November 2013 meeting will be her last meeting and as such there is a need to recruit new board members for that position. The administrator notes there is already vacant LCSW seat and members state that additional board members may choose to move off the board. Donna Costantino directs the administrator to ask Diane for a letter of resignation as this is required to have the Secretary of State update the website. A board member asks that the Office of the Governor be contacted and asked to provide a letter addressing the many years of service Diane has volunteered to the board. Donna Costantino indicates the Office of the Governor sends a thank you letter to board members after they resign.

The Open Minutes of the meeting of July 18, 2013 were presented and reviewed. On motion of Sandra Munroe Wunschel, seconded by Mary Montminy-Danna, it was unanimously voted to accept the Open Minutes.

Maureen Egan indicates ASWB provides board member training at conferences twice a year with one being in the Fall. She also states that Rick Reamer recently addressed “Electronic Practice” and confidentiality.

9:20 AM Daniel Wheelan joins the meeting.

Maureen Egan discusses possible changes to the regulations. The administrator distributes printed copies and states access to the Regulations is also available online. A member suggests reviewing and discussing proposed amendments to the regulations at this meeting and the next meeting, the administrator advises that all members review this at home and prepare a list of suggested changes, noting the page and section. Members discuss and board counsel Steve Morris suggests board members take the regulations home and work with them, board members discuss and determine to accept the guidance that they work on this separately to get started.

Maureen Egan asks if items not addressed on the agenda may be discussed, Steve Morris states yes, but we must conduct the meeting in accordance with the Open Meetings Act and this means the board may not act on that item until it has been posted on a meeting agenda.

Adjournment to Executive Session

On motion of Maureen Egan, seconded by Sandra Munroe Wunschel,

it was unanimously voted to adjourn to Executive Session pursuant to sections 42-46-4 and 42-46-5(1) of the Rhode Island General Laws, as Amended, in that confidential issues of fitness for licensure and investigative cases will be discussed. The Open Session adjourned at 9:37 am.

Return to Open Session

The Open Session was called back to order at 10:15 am. On motion of Mary Montminy-Danna, seconded by Daniel Wheelan, it was unanimously voted to keep confidential all matters discussed in Executive Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed.

C13-320 Dismissed

A motion was made by Sandra Munroe Wunschel to accept the Executive minutes of the meeting held July 18, 2013, seconded by Mary Montminy-Danna, it passed unanimously.

The administrator notes the next board meeting is scheduled for November 21, 2013.

Adjournment

On motion of Sandra Munroe Wunschel, seconded by Maureen Egan, it was unanimously voted to adjourn. The Open Session of the meeting was adjourned at 10:32 am.

Respectfully submitted,

J. Michel Martineau

Administrator, Health Professions